**WBL Professionalism Rubric**

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| Item | Possible Points | Points Achieved | Explanation |
| **Punctuality**: *signing out on a daily basis by the time the 4th block bell rings, arriving to work on time* | 20 |  |  |
| **Communication:** *with coordinator and employer. Includes but is not limited to the following: illness, missing work/meetings, change in employment* | 20 |  |  |
| **Work Ethic**: *attending work the required amount of hours each month, turning in assignments ON TIME and complete including all signatures* | 20 |  |  |
| **Professional Appearance:** *wearing appropriate clothing/uniform to your place of work* | 20 |  |  |
| **Employer Feedback:** *feedback from employer via evaluations and meetings* | 20 |  |  |
| *Total Points Earned* | | |  |